



Clear Lake Christian School

14325 Crescent Landing Dr. Houston, Texas
Phone: 281-488-4883 Fax: 281-480-3287

Employment Application (Professional)

Date: ___/___/_____

Social Security Number: _____-_____-_____

Name: _____
First Middle Last

E-mail address: _____

Phone 1: _____ (C) Phone 2: _____ (H) Phone 2: _____ (W)

May we contact you at work? YES / NO

Home Address: _____
Street City State Zip

Position(s) Applied For:

___ Elementary School ___ Junior High School ___ High School

First Choice - Position, Subject, or Grade: _____

Second Choice - Position, Subject, or Grade: _____

Have you previously submitted an application to CLCS? YES / NO

If yes, date submitted: ___/___/_____

Have you previously been employed at CLCS? YES / NO

If yes, date employed: ___/___/_____ Position Held: _____

Are you legally eligible for employment in this country? YES / NO

Date available for employment: ___/___/_____

Type of employment desired: Full-Time / Part-Time / Temporary / Seasonal

Will you work overtime, if required? YES / NO

If no, please explain: _____

Have you ever been bonded? YES / NO

Have you been convicted of a felony or offense involving moral turpitude? YES / NO

If yes, please provide the date and nature of the offense:

**Conviction will not necessarily be a bar to employment. Each instance and explanation will be considered in relation to the position for which you are applying.*

Educational History

I. Please list all colleges/universities attended:

School: _____

Location: _____

Degree/Diploma: _____

Major: _____ Minor: _____

School: _____

Location: _____

Degree/Diploma: _____

Major: _____ Minor: _____

School: _____

Location: _____

Degree/Diploma: _____

Major: _____ Minor: _____

II. *Please attach transcripts of all colleges attended.

III. Please list any teaching certificates you hold:

Subject Area: _____ State: _____ Grade Level: _____

Expiration Date: ___/___/_____

Subject Area: _____ State: _____ Grade Level: _____

Expiration Date: ___/___/_____

Subject Area: _____ State: _____ Grade Level: _____

Expiration Date: ___/___/_____

IV. Semester Hours

If you are applying for an intermediate/secondary position, please indicate the number of semester hours you have earned:

Language: English___ French___ German___ Latin___ Russian___ Spanish___

Total Language___ Other Training___

Math: Algebra___ Analysis___ Calculus___ Geometry___ Statistics___

Total Math___ Other Training___

Science: Astronomy___ Biology___ Chemistry___ Earth Science___ Geology___

Life Science___ Oceanography___ Physical Science___ Physics___

Total Science___ Other Training___

Social Studies: History___ Geography___ Government___ Economics___

Sociology___ Philosophy___ Psychology___

Total Social Studies___ Other Training___

Business: Accounting___ Business Law___ Business Mechanics___ Typing___

Vocational___ Communication___ Journalism___ Advertising/Marketing___

Total Business___ Other Training___

Fine Arts: Art___ Band___ Choir___ Dance___ Drama___ Photography___

Total Art___ Other Training___

Miscellaneous: Computer Science___ Health___ Home Economics___ Reading___

Special Education___

Total Miscellaneous___ Other Training___

Employment History

I. Student Teaching Experience

School Name: _____

Grades Taught: _____ Subjects Taught: _____

Supervisor Teaching: _____ Principal: _____

School Name: _____

Grades Taught: _____ Subjects Taught: _____

Supervisor Teaching: _____ Principal: _____

School Name: _____

Grades Taught: _____ Subjects Taught: _____

Supervisor Teaching: _____ Principal: _____

II. Teaching Experience

School/District: _____ State: _____

Grades Taught: _____ Subjects Taught: _____

Principal/Supervisor: _____

Starting Date: __/__/____ Ending Date: __/__/____

School/District: _____ State: _____

Grades Taught: _____ Subjects Taught: _____

Principal/Supervisor: _____

Starting Date: __/__/____ Ending Date: __/__/____

School/District: _____ State: _____

Grades Taught: _____ Subjects Taught: _____

Principal/Supervisor: _____

Starting Date: __/__/____ Ending Date: __/__/____

III. Non-Teaching Employment

Employer: _____ **Supervisor:** _____

Address: _____ **Phone:** _____

Job Responsibilities: _____

Starting Date: ___/___/____ **Ending Date:** ___/___/____

Reason for leaving: _____

Employer: _____ **Supervisor:** _____

Address: _____ **Phone:** _____

Job Responsibilities: _____

Starting Date: ___/___/____ **Ending Date:** ___/___/____

Reason for leaving: _____

Employer: _____ **Supervisor:** _____

Address: _____ **Phone:** _____

Job Responsibilities: _____

Starting Date: ___/___/____ **Ending Date:** ___/___/____

Reason for leaving: _____

Professional References

Please list 5 professional references who are qualified to speak of your professional training and experience, as well as your spiritual experience and Christian service. Please list your current principal/supervisor first.

Name: _____ **Phone:** _____

Relationship: _____ **Years Known:** _____

Name: _____ **Phone:** _____

Relationship: _____ **Years Known:** _____

Name: _____ **Phone:** _____

Relationship: _____ **Years Known:** _____

Athletics & Extra-Curricular Activities

Please list any areas you are qualified to sponsor/coach:_____

Additional Information

I. List professional, trade, business, or civic associations and any offices held:

Organization:_____ **Position Held:**_____

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Organization:_____ **Position Held:**_____

**Please exclude memberships that would reveal sex, race, religion, national origin, age, color, disability, or any other similarly protected status.*

II. List special accomplishments, publications, awards, etc:

**Please exclude information that would reveal sex, race, religion, national origin, age, color, disability, or any other similarly protected status.*

III. List any additional information you would like us to consider:

IV. *Please attach your current typed résumé.

Spiritual History

Church: _____ **Active Member?** YES / NO

Please list your major church activities/areas of involvement:

Statement of Faith: Please carefully read and indicate below with your signature the degree to which you agree with it.

We Believe:

- In the inspiration of the Holy Scriptures.
- In the Trinity: Father, Son, and Holy Spirit.
- In the deity of our Lord, Jesus Christ, and his virgin birth.
- In the forgiveness of sin only by the blood of Jesus.
- In salvation by grace through faith.
- In divine healing.
- In the infilling of the Holy Spirit.
- In the return of Jesus Christ.
- In the fellowshiping with all denominations of the Christian faith.

I fully support the above Statement of Faith, as written without mental reservations.

Signature: _____ Date: _____

I support the above Statement of Faith except for the area(s) listed and explained below. The exceptions represent either disagreements or items for which I have not yet formed an option or conviction.

Signature: _____ Date: _____

PLEASE ATTACH: A typed document with your personal testimony. Also, please explain how your personal relationship with Jesus Christ will benefit you in your duties at CLCS, and how your Christian character will benefit the students and coworkers around you.

EMPLOYMENT AGREEMENT

I understand that if I am employed, any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate discharge from the employer's service, whenever it is discovered.

I give the employer the right to contact and obtain information from all references, employers, and educational institutions and to otherwise verify the accuracy of the information contained in this application. I hereby release from liability the employer and its representatives for seeking, factoring and using such information and all persons, corporations or organizations for furnishing such information.

The employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by local, state, or federal law.

This application is current for only one year. At the conclusion of this time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no representative of the employer, other than an authorized officer, has the authority to make any assurances to the contrary. I further understand that any such assurances must be in writing and signed by an authorized officer.

I understand it is this company's policy not to refuse to hire a qualified individual with a disability because of that person's need for a reasonable accommodation as required by the ADA.

I also understand that if I am hired, I will be required to provide proof of identity and legal work authorization.

I represent and warrant that I have read and fully understand the foregoing and seek employment under these conditions.

Signature: _____ **Date:** ___/___/_____